



# AGREEMENT FORM FOR SCHOOLS

## Oral Health staff responsibilities

1. Provide training for all staff that supervise and deliver the toothbrushing programme to ensure effectiveness and safe delivery of the scheme. Training includes infection prevention and control which should be provided by an appropriately trained/qualified person.
2. Access to a dental professional for advice if needed.
3. Provide the resources to support the programme.
4. Ensure that parents are fully informed about the programme.
5. To enable informed choice, parents receive an information and consent leaflet.
6. Each establishment to receive the guidelines for implementation and staff to check that this is taking place.
7. Check procedures at each establishment at least once in an academic year.
8. All the above recorded by each team within the district.

## Child care staff responsibilities

1. Staff who implement and supervise the programme must attend the training.
2. Commitment to the programme, providing supervised toothbrushing on a daily basis and following the guidelines.
3. Ensuring the programme follows infection prevention control procedures.
4. Permission/consent forms are kept by the nursery/school setting in the child's personal file and all staff are aware of those children not taking part in the toothbrushing programme.
5. To check equipment on a regular basis and ensure the appropriate resources are used.
6. To ensure that the brush storage units are stored carefully and looked after for continued use.
7. To contact the oral health team for new staff to be trained.
8. To contact the oral health team when more stock is required.

## Commissioning responsibilities

1. Use information from the oral health needs assessment to identify areas where children are at high risk of poor oral health and appropriate for targeted toothbrushing programmes.
2. Ensure appropriate governance and performance monitoring processes are in place. Facilitate co-ordination of programmes across the locality preventing duplication and maximising use of resources.

## Provision of equipment

1. All the equipment will be provided by Teeth Team Ltd with toothbrushes, toothpaste, and information leaflets provided on request.
2. Toothbrush and toothpaste packs will be provided once a year at the beginning of the academic year to support the programme and encourage the continuation of toothbrushing at home.

## Opting out of the programme

If, at any time, the decision is made to opt out of the supervised toothbrushing programme, the setting lead should inform all partners immediately including the oral health team so that arrangements can be made to collect any surplus stock. If a school leaves the programme after parents have given permission/consent, the head teacher is responsible for informing the parents of the decision to withdraw and for informing school governors.

Signatures of lead	Date
Oral health team lead person: Ms Laura Marsham	
Nursery/school setting lead person:	
Commissioning lead person: Mr Chris Groombridge	
Oral health team contact: Ms Laura Marsham 07875078652	